

SMALL HEALTH CARE PROVIDER QUALITY IMPROVEMENT PROGRAM

DATA DASHBOARD - FREQUENTLY ASKED QUESTIONS (FAQs)

- 1. Question: Are there any expectations of how many or what types of measures should be included?**
Answer: The only expectation here is that measures included are meaningful and relevant to your grant project. Data included can be either, or a combination of, 1) process or outcome measures, 2) may include qualitative and/or quantitative data, 3) can use PIMS and/or Non-PIMS measures that are project specific, 4) may include indicators, benchmarks and/or metrics and; 5) can address elements of your grant project you identify as most significant, such as, but not limited to, clinical workflow improvements, QI process, patient health outcomes, improved care delivery, enhance engagement, strengthen partnership collaboration, infrastructure and/or capacity improvements, policy change, economic impact, sustainability etc.
- 2. Question: Am I required to use the Measurement Plan and Tracking Tool spreadsheet to complete my data dashboard?**
Answer: No. The [Measurement Plan and Tracking Tool](#) excel spreadsheet is a resource you are welcome to use to help in creating the dashboard for this deliverable, but is completely optional. It is not an expectation to use the spreadsheet should there be another mechanism you may already be using to support your data collection and tracking needs.
- 3. Question: If I am using the Measurement Plan and Tracking Tool, should I submit the entire excel spreadsheet as my data dashboard deliverable submission in the EHB?**
Answer: No. If you do decide to use this tool, it is not the expectation to submit the whole spreadsheet for this deliverable. Instead, the graphing algorithms can be used to help generate dashboard information and graphs for any data you have added to the tool that you would like to include in your data dashboard deliverable. Any dashboard information and graphs generated from the tool can be extracted to a new spreadsheet or onto a separate document.
- 4. Question: What electronic document format should I use for my data dashboard?**
Answer: Acceptable data dashboard formats include word, excel and/or adobe PDF documents.
- 5. Question: Is there a specific template or format I should follow for completing my data dashboard?**
Answer: There is no one required format for the data dashboard deliverable as long as the overarching guidelines of the [data dashboard deliverable instructions](#) are applied. You are free to use your creative license complete the dashboard however best fits your project and needs.
- 6. Question: I am using the Measurement Plan and Tracking Tool but I need help with using the tool to create my dashboard, is there assistance available for this?**
Answer: Yes. Additional technical assistance from the Stratis Health RQITA TA team is available upon request to further support the use and performance functions of this tool, should this be of interest and need. Please let your assigned HRSA PO and TA provider know and they can help connect you with RQITA TA to further assist you.

7. Question: Some of my project data is missing and/or not available yet to report for the requested timeframe of 8/1/2019-7/1/2020, is this okay?

Answer: Yes. Ideally, data should reflect the In the requested timeframe for this deliverable, however, in the event data is not available for this complete timeframe, please be sure to include the timeframe that is reported for your data dashboard as a footnote or other form of messaging on your submission to ensure the data timeframe reported is clearly indicated.

8. Question: The data on my dashboard has some limitations and caveats, is this okay?

Answer: Yes. Please communicate clearly any caveats or considerations that should be considered that should be accounted for when completing your data dashboard deliverable. This can be documented as a footnote or other form of messaging on your submission to ensure the data reflected is clear and understandable.

9. Question: My organization already has a data dashboard that is used for project implementation, can I use this as my deliverable submission?

Answer: Yes. Data dashboards that are able to support your project's specific data needs is a recommended consideration when approaching the development of your project's data dashboard (also why the format for this particular deliverable is so flexible). Whether it's a new dashboard, or perhaps one you may already being using as part of your project implementation, you are encouraged to explore development of a dashboard for your project that is meaningful and most useful for your grant project's implementation.