

**Compiled Adobe Connect Chatbox Q&A and Notes
Rural Quality Program PIMS Reporting Webinar
July 14, 2020 3:00-4:15pm ET**

1.) Question: I do not see the "start" option in EHB for PIMS, I only see an "edit" option.

Answer: All grantees should have access to a "start" option in EHB for PIMS beginning Aug. 1 through the Aug. 31 deadline. This option will not appear before the 30 day reporting window. If you do not see a start option in the EHB for PIMS after Aug. 1, please contact your Project Officer to let them know and they can assist you further.

2.) Question: Do we submit our data dashboard in PIMS?

Answer: No, the data dashboard deliverable is not submitted in the PIMS System. Instead, the data dashboard will have its own task to submit the deliverable under in your grant folder – same mechanism you used when submitting your NCC report in May.

3.) Question: If the site served is the patient's house, how should this be reported?

Answer: Yes, as long as the site is directly related to grant project funding for grant funded activities/services provided occurring during the reporting period.

4.) Question: Do we leave fields blank that do not apply? Or we have not collected yet?

Answer: Fields that do not apply should be completed as 'N/A' and If data is not available, that is something that should be noted in the 'form comment box' on the form so this is known to best understand what is reported.

5.) Question: For the QI section, do all sites have to meet the activity to mark it?

Answer: No – not all sites have to meet an activity/provide a service to mark it on the QI form section. This section should be completed as most appropriate for all activities / services provided during the reporting period that are directly tied to your funded grant project within your organization and/or across project partner sites, as applicable and appropriate. Also encourage the use of the form comment box to further clarify selections reported, if needed.

6.) Question: If the EHR cannot report race and ethnicity link (e.g. 100 white patients of which 55 are Hispanic), how should this be reported?

Answer: great question about the ethnicity question - know this is a common challenge. If this is not information that can be pulled from your EMR at this time, this would be an important note to make in your form comment box when completing PIMS. Also an option to tap into TA assistance around this also

7.) Question: Is the time out function limited to 15 minutes? Save frequently?

Answer: important to save frequently while you are working to input your data in the system.